



Fees

Municipal Accommodation Tax (MAT) - each licensed property is subject to 4% MAT


Inspections - are required as part of the application process fees for these inspections include:

- STA Inspection \$500
- STA re-inspection \$250
- Class A complaint investigation \$250
- Class B or C complaint investigation \$300 (first visit), \$450 (second visit), \$600 (third visit)


Licensing Fees:


Class A and B \$500/unit
 Class A and B \$500 annual renewal
 Class C \$1500/unit
 Class C \$1500 annual renewal

Contact Us

 519-762-2204

 by-law@duttondunwich.on.ca

 <https://forms.duttondunwich.on.ca/Administration-Forms/Bylaw-Infraction-Form>

 Municipal Office,
 199 Currie Road, Dutton,
 ON N0L 1J0
 Mon - Fri 8:30am-4:30pm

Weekends and After Hours

Non-emergency OPP

1-888-310-1122 (24/7 toll free)
 519-631-2920 (Elgin Detachment)

Emergencies call 9-1-1



Municipality of Dutton Dunwich



NEW!
 Short-Term
 Accommodation
 Licensing By-law
 No. 2022-20

Set Fines

Own/Operate a STA not in accordance with the license	\$750
Own/Operate a STA other than in designated area	\$750
Advertising, facilitating or brokering an unregistered STA without a license	\$750
Alter or modify a license	\$750
Use license issued to another person	\$750
Provide false information on application	\$750
Remove an order and or placard posted on a premise	\$750
Operate or carry on business in contravention of any order or suspension	\$750
Inhabit or rent an accessory building as a STA	\$750
Failure to meet terms and conditions requirements	\$750
Failure to meet all license requirements	\$750
Obstructs a person or officer designated to enforce this by-law	\$750
Failure to keep proper records for review at any time	\$750



Definitions

Short-Term Accommodation (STA)

means a primary private residential dwelling (or part of dwelling), vacation home or bed and breakfast that is rented to provide accommodation to a person or persons on a temporary basis for a period of less than 30 days. STAs **DO NOT include** seasonal dwellings, hotels, motels, lodges or other commercially zoned accommodations used for the travelling public.

Vacation Home means a secondary private residential dwelling (or part of dwelling) separate from the owner's primary private residential dwelling.

Seasonal Dwelling means a dwelling that is not used, or intended or designed for continuous habitation as a permanent or primary private residence.

A Dwelling Unit means one or more habitual rooms used by a person/persons as an independent or separate housekeeping establishment with separate kitchen and bathroom with a private entrance from outside the building or from a common hallway or stairway inside the building in which the dwelling is located.

Process

STEP 1:
Start application for license

STEP 2:
Pay inspection fee (fire, building, zoning) (\$500 +hst)

STEP 3:
Administration review of application and supporting documentation

STEP 4:
Pay non-refundable license fee (\$500 or \$1500/unit)

STEP 5:
License issued, applicant is notified of decision and license is good for one year

The license will include the following:

- Municipal address
- License number
- Effective date and expiry
- Licensee name and contact information
- Owner name and contact information

FAQ

Who needs a license?

Anyone who provides accommodations to a person or persons on a temporary basis for a period of less than 30 days.

What zoned areas can have an STA?

The following zones: A1, A3, RR, RS, HR, VR1, HC, VC1, VC2 and LR

Registration fees

Class A and B are \$500 per unit, renewal \$500 (yearly) and Class C is \$1500 per unit, renewal \$1500 (yearly)

What do you need to get a license?

- 18 years or older and owner of the dwelling
- completed application form
- when applicable, business name and registration and/or articles of incorporation
- obtain required approvals and inspections to the by-law
- required license application & inspection fees approval and inspection fees
- no outstanding complaints, fines, penalties, legal costs, disbursements, property taxes and late payment charges owing to the Municipality for the property subject to the license application

When do I need a license by?

June 1, 2023. If you do not have a license application submit after this date, you may be subject to investigation leading to fines in accordance with the by-law

Why do you need a license?

- Ensures Health & Safety for all
- Provides transparency and accountability